

2023-2024 SOUTH BAY CHINESE SERVICE CLUB SCHOLARSHIP APPLICATION INSTRUCTIONS AND REQUIREMENTS

ver. 11.14.23c

(The minimum individual Scholarship Award amount is \$1,000)

ELIGIBILITIES

Our scholarships are open to college bound students including those planning to attend community colleges.

You must meet the criteria below to be eligible to apply for this scholarship:

- Graduating high school seniors with a personal background in or appreciation of the Chinese or Chinese-American history, culture, heritage, or language, and a GPA of at least 3.00¹.
¹ **Exception:** If your family income qualifies you to apply for one of our “need-based” scholarships, the minimum GPA is 2.50. (Please see the “**Special-Eligibility Awards**” section below for the family income requirements.)
- Reside in or attending high schools in the following cities in southern Alameda County²:
Fremont, Newark, or Union City.
² **Exception:** If you reside outside of the above cities, you may still apply if you are a child or grandchild of a current member of the South Bay Chinese Club (SBCC) in good standing.
- **IF YOU ARE SELECTED TO BE AN AWARD RECIPIENT, YOU MUST BE PRESENT AT THE AWARD CEREMONY ON WEDNESDAY, APRIL 24, 2024, TO ACCEPT THE AWARD.** This will be an evening event to be held at a restaurant in the southern San Francisco Bay Area. The 2024 Scholarship Award Banquet will be held at the Pearl Bay Restaurant in Fremont (43635 Boscell Rd., Fremont).

DEADLINES

- Application Form submittal Deadline: **Wednesday, January 31, 2024.**
- Essay and optional Qualification Statements Submittal Deadline: **Friday, February 23, 2024.**
- Transcripts submittal Deadline: Postmarked or emailed by **Friday, February 23, 2024.**

HOW TO APPLY

- Starting on **November 15, 2023**, you can request the online application form by going to www.southbaychineseclub.org (or scan the QR code below), select “2024 Scholarships Information” under the “Scholarships” dropdown menu. Fill out and submit the “2023-2024 SBCSC Scholarship Application Request Form”. You will receive a link to access the online application form within a couple of days.
- Submit a completed application form by **Wednesday, January 31, 2024.**
- You will be notified by **Friday, February 2, 2024**, if your application is accepted or not.
- Once the application is accepted, you have until **Friday, February 23, 2024**, to submit a 500- to 700-word essay: ***“How the Chinese culture, heritage, or language affects my goals and interactions with society”.***
- If you want to be considered for one or more of the “**Special-Eligibility Scholarships**” or “**Need-based Scholarships**”, (see **Special-Eligibility Scholarships** section below), you will need to submit additional “Qualification Statements” and supporting documentation as required by **Friday, February 23, 2024.**
- To complete the application process, you will need to submit a sealed official seventh semester transcript sent from the school or emailed from the school office directly. **Transcripts without the signature of a school official will not be accepted.** Transcripts sent from an official transcript service site such as Parchment is acceptable. Deadline to receive the transcript is **Friday, February 23, 2024.**
- The application form is to be submitted online. The essay and qualification statements must be emailed as attachments to jclin1225@gmail.com. Transcript (with signature) may be emailed to the same email address. Transcripts sent directly from the school office should be **mailed to:** (if email service is not available at school.)
- All applicants will be notified by **March 29, 2024**, whether they are selected to receive a scholarship.

Jane Lin
SBCSC Scholarship Committee
3075 Dickens Court, Fremont, CA 94536



APPLICATION NAVIGATION

- The application form is created using Google Forms. The form will be saved after completing and clicking the **SUBMIT** button. You will get an email acknowledging that you have completed the application.
- “Google Form” allows you to save a partially filled form and return later to complete it before submittal. It does require you to have a (free) Google account. You will need to log into your Google account to fill out the form (to enable autosave). To retrieve the in-progress form, you will need to log into your Google account to access your form. Note that you can fill out and submit the form without a Google account, but you will need to complete the form in one sitting because you will not be able to save your “work-in-progress” without a Google account.

ADVANCE PREPARATIONS

- Key information you will need to have available while filling out the form: your academic records (your current GPA; number of AP and Honors courses taken); your academic achievements and your non-school activities and achievements, community service details.

Special-Eligibility Scholarships

- There will be a number of special-eligibility scholarships (at \$1,000 minimum) to be awarded to applicants who excel in certain areas and disciplines such as music and arts, athletics, leaderships, community service, and STEM. If you wish to be considered for one or more of these (optional) scholarship awards, you will need to submit a 100-200 word "qualification statement" for each category when you email your essay.
- To qualify for the "**need-based scholarship awards**" the applicants must meet the following requirements:
 - (1) Your unweighted GPA must be at least 2.50, and
 - (2) Your family's maximum annual income (**adjusted Gross Income** of last year) cannot exceed the following:

Family size	Income Ceiling*
Six or more	\$145,200
Five	\$135,600
Four	\$126,600
Three	\$115,600
Two	\$112,900

* Based on 2023-2024 Cal Grant Income Program Ceilings

- To be considered for a need-based scholarship, please submit a copy of the first page of your parent's 2023 Federal Tax Return (with the Social Security number removed) to the address listed above. A scanned copy submitted via email to the above email address is also acceptable. If a 2023 Federal Tax Return is not available, a copy of the first page of their 2022 Federal Tax Return will be accepted.
- The Chinese Immersion Parents' Council of Fremont (**CIPCF**) is sponsoring several scholarships to graduating seniors who have previously completed the Mandarin Immersion Program (**MIP**) of the Fremont Unified School District (FUSD). For those who want to be considered for one of these scholarships, please fill out the CIPCF Scholarship Awards section to verify your eligibility.

EVALUATION

In evaluating the applications, the scholarship committee will consider your GPA, essay, school activities, special achievements, and community service. We will also select one essay to receive the “Best Essay” award.

Please fill out the application form **completely**. Some students have received multiple scholarships awards in the past because of outstanding achievements in more than one area listed on the Special-Eligibility Scholarship Awards list.

Note: applying for the need-based scholarships or the CIPCF scholarships will not remove you from being considered for any other scholarships.